

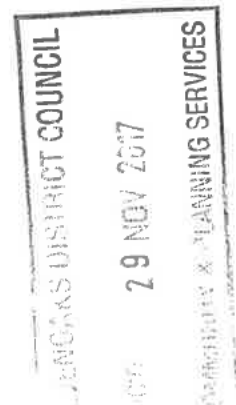
Sevenoaks District Council

Community Infrastructure Levy Spending Board

Bid for Funding Pro-forma

Infrastructure Only

Scheme name:	Westerham Public Toilets Refurbishment
Description of Scheme:	Remove existing toilets and associated equipment/fixings, install prefabricated DANFO MODULET Unisex/Disabled Toilet and baby changing facilities into existing shell.
Is this scheme promoted by your organisation in partnership with another organisation (s)?	<p>NO</p> <p>Who is involved in the Partnership. N/A Organisation Name (s):</p> <p>Responsible individuals (s):</p> <p>Signature (s) on behalf of other supporting organisations (s):</p> <p>Please provide details of the Agreements you have in place with your partners. Including the % of money guaranteed for the scheme from each organisation.</p>
Is planning permission required for the scheme?	<p>No</p> <p>If yes, has it been applied for?</p> <p>If no - please explain why? INTERNAL WORKS ONLY ADVICE RECEIVED FROM SDC.</p>
Details of any other consent required (if appropriate (e.g. conservation, Listed Buildings, other Govt Bodies):	<p>Consent required: Access via neighbouring property to inspect routing of Utilities and ongoing maintenance.</p> <p>Date applied for 25/10/17 granted verbally, documentation awaited.</p>




Need for the Scheme	
List of projects or development that result in the need for this scheme:	Existing toilets are beyond economic repair. Management of them was taken over by Westerham Town Council after SDC ceased responsibility. Public consultation 2017 confirmed facility is in the essential category, (80% of 279 responses), and 92% responded as essential for Town visitors. New builds in the London Road area.
How is the scheme related to these developments (additional information, such as usage forecasts and existing and alternative capacity assessments, can be attached as an appendix):	No alternative public facilities and no support from businesses to allow use of their facilities. Fullers Hill where facility located is the pedestrian conduit from main residential area where new built/building increases are/have happened, to the Town centre.

Please provide an explanation of the 'public benefit' of the scheme proposed for residents in Sevenoaks District:	
Economic	Westerham is a sustainable tourist, visitor, event and shopping market Town. The closure and non replacement of existing facilities will result in a loss of retail income and reputation not to mention the disincentive for local more elderly pedestrian shoppers to come to the High Street.

Social	Westerham Town Council recent Public Survey clearly supports the need for these facilities for residents and visitors. Summary of results attached.
Environmental	Toilets are essential for events centred on the Green and Market Square. Whenever existing toilets closed for repair local walls and gardens become defecation and urination areas.
Is the need for the scheme identified in any adopted strategy/plan? E.g. Neighbourhood Plan, Work programme of a Statutory Body, Infrastructure Plan (Reg 1,2,3 list). If so, which?	Community engagement surveys and Westerham Town Council 2016-2019 Action Plan places this work in the priority category.
Funding	
Total project cost:	£61,662 including contingencies and p.c items for asbestos etc. Extent of contingency/p.c items unknown until existing removed.
Funding required from CIL:	£21,662
Identify other funding sources for this project, what contribution they are making and why these can not be	1) Westerham Town Council reserves £10,000. This is the maximum council believes can be contributed from our asset repair and replacement reserve.

used to fund the scheme in its entirety	2) Westerham Town Council CIL funds £30,000. Other priority projects to be funded from remaining CIL.
	3)
	4)
	5)
	6)
Is this bid for staged payments?	No
Will staged payments be accepted?	No Details of anticipated funding requirements and timetable: Commencement deposit estimated 30% March/April 2018. Balance on completion June/July 2018
Has a bid(s) for CIL funding been made to relevant town and parish councils?	Bid made: Yes Details of bid: Westerham Town Council will contribute £30,000 of final costs from received CIL. Decision made: Yes

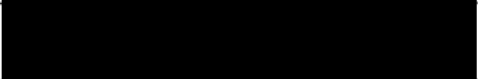
	Details of decision: Approved at Finance and General Purposes Committee 27/11/2017
Would the scheme be fully funded if the CIL contribution is agreed:	Yes
Has this scheme benefited from CIL funding previously:	No If Yes; Please provide further justification as to why further CIL funding is required for this project.
<u>Deliverability</u>	
Does your organisation have the legal right to carry out the proposed scheme?	Yes If not, you must attach documentation showing that the statutory provider of this service supports this scheme.
Anticipated start date for delivery of the scheme:	March/April 2018
Anticipated finish date for the delivery of the scheme:	June/July 2018
Anticipated date when CIL funding will need to be made available:	March/April 2018 for pre start deposit and June/July 2018 for balance
Does land need to be purchased to facilitate the scheme:	No. Note that the land is subject to an agreed ownership transfer from SDC to Westerham Town Council. Details:
Please provide a consultation plan to let SDC know when they can expect progress reports on the project.	This is a quick delivery project given the prefabricated modular insert construction method.
Please provide details of the management and timescales of the project.	Management of the project is by DANFO who manufacture and install. They have installed/refurbished over 5,000 facilities worldwide. Timescales as above.
Has consultation been carried out on	Carried out Details: Resident and Retail Public Consultation 2017. Summary of

<p>the scheme or is any planned?</p>	<p>Consultation results attached.</p> <p>(Note: Results can be attached separately if necessary.)</p>
<p>Is a relevant SDC ward member(s) supportive of the scheme?</p>	<p>Yes</p> <p>Signature of at least one SDC ward member: e.mail to be sent from SDC ward member for Westerham Councillor D Esler.</p> <p>Note - An e-mail from them to cil@sevenoaks.gov.uk would also be sufficient.</p>
<p>Is the relevant town/parish council supportive of the scheme?</p>	<p>Yes Westerham Town Council</p> <p>Signature of at town/parish council chairman, clerk or chief executive: e.mail to be sent from Westerham Town Council chairman, Councillor Alan Wesley</p> <p>Note - An e-mail from them to cil@sevenoaks.gov.uk would also be sufficient.</p> 
<p>Maintenance</p>	
<p>Which organisation will be responsible for ongoing maintenance:</p>	<p>Westerham Town Council sub contracted to DANFO</p>
<p>Are funding arrangements in place for maintenance:</p>	<p>Yes</p> <p>Details: Westerham Town Council Precept</p>
<p>Any further comments:</p>	<p>The precise costings cannot be established until the existing toilet facilities are removed and the vacated space internally made good. P.C.items are included in the overall price at this stage for these items.</p>

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Declaration

I am authorised to submit this bid for funding on behalf of the organisation that I represent. At the time of writing, the information contained in this submission (including appendices) is correct and true to the best of my knowledge. If CIL funding is committed and circumstances change prior to the completion of the scheme, the organisation that I represent will notify Sevenoaks District Council. The Council will reserve the right to reconsider the allocation of funding. If CIL funding is committed to the above project then the organisation that I represent commits to providing Sevenoaks District Council with sufficient information to enable it to undertake its reporting requirements under the CIL Regulations 2010 (as amended), or any subsequent relevant regulations.

Signature	
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Name	ALAN WESLEY
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Position	Chairman
Organisation	Westerham Town Council
Name, role and contact details of the person that will be attending SDC's CIL Spending Board to support this bid:	As above

Summary of results of public toilets survey

Do you use the toilets?	Yes 175 (66%)	No 84 (32%) + Yes if improved 6 (2%)
Do you think the toilets are essential?	Yes 222 (80%)	No 57 (20%)
Are the toilets essential for visitors?	Yes 258 (92%)	No 21 (8%)
Total Responses	Paper: 135 (48%)	Online: 144 (52%)

Comments

Toilets also needed at KGF as are baby changing facilities (numerous comments)

Westerham is a tourist town that needs public toilets (numerous comments)

Facilities are more needed at KGF so the £50,000 would be better for residents and Fullers Hill favours visitors, who is more important to WTC?

Toilet needed at Darent car park (a number of comments)

Toilets needed for the elderly

Why can't local businesses let customers use their toilets? (numerous comments)

What about using toilets in the cyclery, library or John Frith room?

Could voluntary wardens monitor the toilets to prevent vandalism?

Move the public toilets to the Darent car park

The toilets are currently appalling! (numerous comments)

Toilets are essential when holding events in the Town

Better signage needed to the toilets

Make a 10p charge

£50,000 is too much

The existing toilets are not up to standard (cold, lights not working, opening times)

Not worth it as new toilets will be vandalised

How do we stop them being vandalised? / Install CCTV

Pay the pubs for use of toilets / community toilet

Traders should contribute to the cost if used by tourists

The toilets are useful for workmen not just tourists

Too expensive, there are lots of eating places with loos

Trader should not be expected to let non-customers use their toilets

Lack of facilities would ultimately result in loss of income/reputation for the Town

Can't believe this needs a consultation

How about a transitional trial using a hired portable toilet for a year which users pay for? The revenue collected over a period of a year would demonstrate if and how much the toilet is being used and at what times of the year. Also, usage would indicate if a toilet is needed in Westerham.

AH - 6th September 2017